

"Preparing Students for the Promise of Tomorrow"

JOB POSTING

JOB TITLE: Middle School Instructional and Cultural Coach

REPORTS TO: Building Principal/Superintendent

JOB FUNCTION: The Instructional and Cultural Coach will work with teachers in grades 6 through 8 to help enhance both their instructional and assessment skills as well as their rapport with students.

DISTRICT DESCRIPTION: Baldwin Community Schools is a small school district in Lake County, serving approximately 520 students. Baldwin features a diverse population and offers many unique opportunities including a balanced calendar and a commitment to students that is second to none. The school district's vision is "Preparing Students for the Promise of Tomorrow." Baldwin's classrooms feature up-to-date technology and students have the opportunity to utilize it every day. Baldwin's students have many extended learning opportunities including dual-enrollment through West Shore Community College, offsite career and technology courses, and many other enhanced educational programs. Baldwin Community Schools strives to enrich the lives of all of its students on a daily basis. Baldwin features low class sizes, social and emotional supports for students, and many other facets that schools our size cannot offer.

DUTIES AND RESPONSIBILITIES:

- Help teachers establish classroom structures that value positive relationships through intentional implementation of the district curriculum
- Support non-academic needs through a student support network in order to remove barriers that may interfere with academic success
- Provide appropriate feedback and assistance to teachers
- Utilize data and research-based strategies to assist teachers
- Prepare appropriate materials to assist in coaching
- Participate in department, school, district, and parent meetings
- Collect and analyze data to demonstrate this position's impact on student achievement

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Building - Challenging - Succeeding

ADDITIONAL QUALIFICATIONS:

- The ability to prioritize student learning needs over obstacles and barriers that can stand in the way of necessary change
- The strong desire to achieve outstanding results in a short amount of time
- The strong desire and ability to build meaningful, caring relationships with students
- The skill and willingness to leverage student support systems to ensure that the social, emotional, nutritional, and health needs of ALL students are addressed
- The capacity to align curriculum, instruction, and assessments while responding to individual needs
- The ability to seek out knowledgeable peers, coaches, and administrators for instructional support in a constant quest to deliver the vision of high-quality, subject-specific instruction in every class period every day
- The ability and willingness to use data to guide instructional practices and decision-making to positively impact student achievement

PROFESSIONAL QUALIFICATIONS:

- Required: Bachelor's Degree or higher in Education
- Master's Degree is preferred
- Valid Michigan Teaching Certificate with appropriate endorsement
- Valid state licensing to meet Highly Qualified requirements

The success of this position will be measured by:

- Perception Data (parents, community, students, staff)
- Behavior data
- Attendance data
- Highly Qualified Instructional data
- Student achievement data

HOW TO APPLY: If you are ready to change the lives of the students you serve, join us at Baldwin Community Schools. The Board of Education and Leadership Team is committed to having the best teachers in front of our students every day.

If you are ready, then send **ONE PDF FILE** that includes your cover letter, resumé, three letters of recommendation, your college transcripts, and copies of your certifications to jobs@bcsdmi.com. If you have any questions, please contact Superintendent Rick Heitmeyer at (231) 745-4791. **The deadline to apply for this position is Friday, May 31, 2019, at 4 p.m. The position will remain open until it is filled.**